

THE CONSTITUTION OF THE

PAULERSPURY PLAYERS

Incorporating agreed changes from 1997, 2002, 2005, 2009 & 2010

1. NAME:- The name of the club shall be “THE PAULERSPURY PLAYERS”
2. OBJECTS:- To raise funds , by the means of theatrical events, as will benefit Paulerspury organisations, or any other beneficiaries as the membership shall from time to time suggest and be determined by Committee. An agreed amount should be retained from the profit of a production to maintain a working capital for future productions
3. SIZE OF MEMBERSHIP:- The total membership shall be unlimited.
4. LIMIT OF AREA :- The membership of The Paulerspury Players shall not be limited to residents of Paulerspury. Every effort shall be made by the committee and membership to encourage new members.
5. MEMBERSHIP- Eligibility, Exceptions and Rights:- Persons of either sex shall be eligible for full membership provided they are at least 16 years old . Children between the ages of 8 & 16 may be junior members without the right to hold office or to vote at general meetings. Rights of membership: - members are entitled to attend meetings and receive notice of forth coming events and productions. Other than at the discretion of the committee the cast of any production must become members of The Paulerspury Players. Other than at the discretion of the committee the technicians and supporters should (where appropriate) be invited to become members of The Paulerspury Players.

2010 Changes ***Members will approve at committee meeting if, and of what nature member's discount will be granted for each event. To this end the membership secretary will provide the ticket office with a list of members.***

Members involved in production will be expected to assist with, or participate in at least some of the support roles involved in mounting a production

6. SUBSCRIPTION:- The subscription shall be £8 (eight pounds) full membership, £5 (five pounds) for senior citizens and junior members and £15 (fifteen pounds) for family membership. It shall be due on joining and at the annual general meeting each year. Any member, having been reminded, whose subscription is over 2 month in arrears shall be deemed to have relinquished their membership, Where deemed appropriate by the committee/director-of-a-performance subscription may be required to be levied to cover script and other production expenses. 2010 changes ***If members join after May 1st fees are payable and valid for The Player's next complete financial year***

7. **MANAGEMENT OF THE CLUB:-** The entire management of the club (except as otherwise provided by these rules) shall be deputed to a committee consisting of a minimum of 9 (nine) members plus the officers.
8. **FIRST COMMITTEE :-** The first committee shall be : Chairman; Treasurer; Secretary; Other members (4)
9. **OFFICERS:-** The Chairman, Treasurer, and Secretary of the club shall be elected annually by the members in general meeting and shall hold office for one year.
10. **ELECTION OF COMMITTEE:-** At the annual general meeting all members of the committee including the Chairman shall retire , but each shall be eligible for re-election. Any 2 members who are entitled to vote may propose any other member or members who is, or are entitled to hold office by giving notice in written form to the secretary at least 10 days before the meeting. If any such notice is given, all members entitled to vote shall be given notice of that fact at least 3 days before the meeting. Voting shall be by ballot and every voting member shall be entitled to vote for as many candidates as there are vacancies to be filled. Voting shall be in person at the AGM or in written form to the Secretary (or their named representative) prior to the AGM. The candidates up to the number of vacancies who receive the most votes shall be elected, and, in the case of 2 or more candidates receiving an equal number of votes, the Chairman shall have a casting vote.
11. **CASUAL VACANCIES: -** In the event of a vacancy on the committee, the committee shall have the power to appoint any member of the club to fill the vacancy, but the proceeding of the committee shall not be invalidated in consequence of there being less than the prescribed number of members.
12. **PROCEEDINGS OF THE COMMITTEE:-** The committee shall meet at least quarterly to arrange the affairs of the club and to examine its accounts. The Secretary shall send notice of each meeting to every committee member 14 days in advance. A quorum shall consist of 5 committee members. The Secretary (or their representative) shall ensure that minutes are taken of all proceedings of the committee, and these minutes shall be open to inspection of any member of the club upon application to the Secretary. Notice of forthcoming meetings will be given to members who may attend any meeting.
13. **BANK ACCOUNT:-** A bank account shall be opened in the name of the club. Any two members shall be authorized to sign cheques by a resolution of the committee, and a mandate shall be given to the bank accordingly. A copy of the authorizing resolution signed by the member who is chairman at the time the resolution is passed shall be sufficient authority to the bank.
14. **ANNUAL GENERAL MEETING:-** The annual general meeting of the club shall be held in the month of September in each year upon a date and at a time to be fixed by the committee for the following purposes:
 - 14.1 To receive from the committee a report, audited balance sheet and statement of accounts for the preceding financial year.
 - 14.2 To elect the committee for the ensuing year

- 14.3 To decide any resolution that may be duly submitted to the meeting as provided below. A copy of the report, audited balance sheet and statement of accounts shall be made available to members at least 14 days before the AGM on application to the Secretary
15. MEMBERS' RESOLUTIONS Any member desirous of moving any resolution at the AGM shall give written notice of the resolution to the Secretary at least a day before the meeting.
16. SPECIAL GENERAL MEETINGS The committee may at any time for any special purpose be required to call a special general meeting, and it shall do so immediately on the requisition in writing of any 5 members of the club stating the purpose for which the meeting is required.
17. NOTICE OF GENERAL MEETINGS The Secretary shall at least 14 days before the annual general meeting send to every member (or post on a notice board at the Village Hall) notice of the meeting and of the business to be transacted at the meeting, and no business other than that of which notice has been given shall be brought forward at the meeting, except at the discretion of the Chairman.
18. CONDUCT OF GENERAL MEETINGS At the general meeting the Chairman, and in his/her absence a member selected by the meeting, shall take the chair. Every member present and entitled to vote shall have one vote upon every motion and in the case of equality of votes the chairman shall have a casting vote.
19. QUORUMS The quorums at all general meetings shall be as follows:-
- 19.1 for motions proposing any repeal or amendment of the club rules, 10 members;
19.2 for all other business, 5 members
20. FINANCIAL YEAR The financial year of the club shall end on the last day of July in each year, to which day accounts of the club shall be balanced
21. AUDITORS At a committee meeting a nominated person, not being a member of the club shall be nominated to serve as auditor during the ensuing year. A vacancy occurring in the office of auditor during the year shall be filled by a person appointed for that purpose by the committee at a committee meeting.
22. RESIGNATION OF MEMBERSHIP Any member may resign his membership by giving to the Secretary notice to that effect.
23. EXPULSION If at any time the committee is of the opinion that the interests of the club so require, it may by letter invite any member to resign from the club within a time specified in the letter. In default of their resignation, the question of expulsion shall be submitted to a general meeting to be held within 3 weeks after the date specified in the letter as the date before which s/he is invited to resign. The member whose expulsion is sought shall, at least 2 weeks prior to the meeting, be given notice of the meeting and of the grounds on which it is sought to expel them. At the meeting the member shall be allowed to offer such explanation or defence as they think fit, either verbally or in writing, and if two-thirds of the members present and entitled to vote at the meeting vote for expulsion, they shall immediately cease to be a member providing that the voting at any special meeting shall be by ballot if not less than 5 members present and entitled to vote so demand.

Effect of resignation or expulsion. Any person on ceasing to be a member shall forfeit all right to, and claim upon, the club, its' property and its' funds, and shall have no right to the return of any part of their subscription.

25. NOTICES; MEMBERS' ADDRESSES Any notice required by these rules to be given or sent to a member shall be deemed to have been duly given or sent on the 5th working day after it is posted if sent by prepaid post to the address of the member appearing in club records. Every member shall immediately give to the membership Secretary written notice of any change in their address.
26. DISSOLUTION If at any general meeting a resolution for the dissolution of the club shall be passed by a majority of the members present and entitled to vote, and if such resolution shall be confirmed by a resolution passed by a majority of two-thirds of the members present and entitled to vote at a special general meeting held not less than one month after that meeting at which not less than one half of the members entitled to vote shall be present, at the committee meeting shall immediately or at such future date as shall be specified in such a resolution proceed to realize the property of the club, and after the discharge of all the liabilities the remainder shall be given equally to the School, the Village Hall and the Churches whereupon the club shall be dissolved.

Mary Antcliff – Secretary 02.11.2010